



COOK, ST. MARTIN'S MANOR PFT (35 HOURS/WEEK)

Catholic Family Services of Hamilton (CFS) is a nonprofit, multi-service agency providing counselling, case management, education and support to families, couples and individuals living in Hamilton, Halton and the surrounding area. We offer a warm, collaborative, and mission-focused work environment that will provide you with the opportunity to have a lasting, positive impact on your community.

St. Martin's Manor Early Learning Centre offers high quality early learning programs in a play-based environment for infants, toddlers, and preschoolers. The Manor also has a residential and day school program for pregnant and parenting youth.

As the principal cook at the Manor, you are committed to service excellence and pride yourself in providing quality, consistency and creativity in daily meal preparation, ensuring food quality and presentation meets nutritional and dietary standards and contributing to the smooth operation of the kitchen.

Using proper food handling techniques, you are responsible for preparing and timely serving of food according to planned menus and make menu substitutions as necessary based on dietary, allergy and religious restrictions. You follow and comply with provincial food premises regulations, Canada's Food Guide, program guidelines and Health and Safety legislations.

You maintain a clean and sanitized kitchen, including daily cleaning of all equipment after use and auditing expiration of food/storage items as needed. You are responsible for ordering food, supplies and working within a set budget.

This position requires a highly motivated and self-directed professional with an Ontario Secondary School Diploma and a valid Food Handler's Certificate. Must have experience in coordination and organization of meal preparation and knowledgeable about nutritional needs of infants, toddlers, preschoolers and teens. Must be physically able to lift, reach, bend and transfer heavy, hot items and stand for majority of each shift.

You excel in outstanding customer service skills and able to communicate clearly with Team Leaders, clients and staff (volunteers and placement students). Must have superior time management skills, multitasking skills, and the ability to prioritize tasks with minimal supervision.

How to apply:

Please reply with a letter of intent and resume to:

Human Resources Coordinator
Catholic Family Services of Hamilton
460 Main St. E Unit 404

Hamilton, ON L8N 1K4
Email: hresources@cfshw.com

Closing Date: Wednesday, August 24, 2022

All communications will be held in strict and professional confidence. CFS would like to thank all applicants for their interest; however, only those being considered will be contacted.

CFS is committed to creating a diverse work environment and is proud to be an Equal Opportunity Employer. We welcome applications from Indigenous persons, visible minority group members, women, persons with disabilities, and LGBTQ2S+ and others who contribute to greater diversity of perspectives.

CFS is committed to inclusive, barrier-free recruitment and selection processes, and a work environment in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). We will be happy to work with applicants requesting accommodation at any stage of the hiring process.